

Lee Township
Regular Meeting Minutes
June 8, 2020

The Regular Meeting of the Lee Township Board was called to order at 7:35 pm at the Lee Township Hall located at 877 56th Street, Pullman Michigan.

The Governor's Executive Order has been lifted and the Lee Township Board will resume meetings as previously with the exception of maintaining social distancing, which will limit seating capacity, and the requirement of masks to be worn when in attendance.

Members Present: Trustee Galdikas, Supervisor Owen, Treasurer Lowery and Clerk King. Absent: Trustee Black.

Board Comments: Supervisor Owen commented that all committee reports have been submitted in writing and will not be read during the meeting but be included in the minutes. He also reiterated the importance of participating in the Census. The information provided is confidential but is important because it determines funding. Trustee Galdikas noted that the next Master Plan meeting is scheduled for June 15th at 6:30 pm.

Citizen Comments: None

Guest Speaker: None

A motion was made by Owen and seconded by Galdikas approve the Regular Meeting minutes of May 2020 meeting. All voted "Aye." Motion carried.

A motion was made by Galdikas and seconded by Owen to receive the Treasurer's report. Roll call vote was taken: Yes –Galdikas, Owen, Lowery and King. Motion carried.

Commissioners Report: No report

Deputy Report: During the month there 105 calls of which 26 (25%) calls were handled by Deputy Tatrow. There are no trending concerns but mostly welfare checks. The County overall has had an uptick in crashes due to increase in speeding.

Fire Department Report: For the month of May there were 11 fire runs of these 3 were brush fires, 2 motor vehicle accidents, 2 assist to EMS, 1 gas leak, 1 citizen complaint and 2 assist to Clyde Fire Department. The training was on implementing new incident command boards. The department still has more samples of self-contained breathing apparatus coming but having limited contact with apparatus & equipment checks.

First Responders Report: During May there were 33 medicals and 2 accidents for the total of 35 calls.

Assessors Report: The July Board of Review is scheduled for Tuesday, July 21st at 2 pm to correct clerical errors and mutual mistakes of fact pursuant to the assessment roll.

Ambulance Report: The special meeting of the Fennville Emergency Services Committee was held at the Clyde Township Hall on Thursday, May 21, 2020. Discussion of the proposed contract submitted by Life EMS. Changes discussed included notifying dispatch of the change in providers, ownership of the LUCAS machine, Saugatuck Township boundaries of coverage, and ownership/transfer of the 800 MHz radios from Dispatch. Language will be added regarding use of the ambulance building; Clerk will send language included in the current AMR contract regarding the building to Pinkster. Clarification of Life EMS honoring the current year subscribers to AMR's AmbuCare program; Life EMS will honor the current subscribers through April of 2021 (not for one full year), at which time Life Care+ program renews and subscribers will need to switch to the Life Care Plus program. Motion made and unanimously approved Life EMS's contract for ambulance service as of August 1 for the Fennville Area ESC.

Building Inspection: For the month of May there were 3 building, 2 electrical and 2 mechanical permits for a total of \$174,500.00 in improvements. The permit totals for plumbing will be reported in next month's meeting.

Community Center: Due to COVID 19 the Community Center has not been used. Hoping that in the future things will go back to normal and the building will again be utilized for meetings and events.

Cemetery Report: Committee member May Davoren reported that the Sheriff's Department workers were not able to do the spring cleanup due to pandemic, but there was a group of individuals who worked to clean up the cemetery prior to Memorial Day. With the strong winds this was not an easy task and some of the decorations were displaced and replaced the best they could. Thank you to Mike and Janice Curley and their family for placing the flags on our veteran's graves and also helped with some of the cleanup. The signs were not able to be placed for Memorial Day, but will be placed by July 4th.

Library report: Due to the Coronavirus the Library has been closed and discussion with volunteer, P. Booth, will commence as we discuss how to reopening safely.

Transfer station: During the month there was \$2006.00 collected and 91 tickets redeemed.

Lake Board: Committee member R. Scherer reported that he is scheduled to ride along with Aquatic Doctor's in July to survey the lake. The board is currently receiving competitive bids for lake management. Solitude Lake Management has submitted a bid but there are waiting for 2 more bids. They will keep the board updated.

Newsletter Committee: The Spring/Summer 2020 issue of the newsletter is being finalized and translated. This issue focuses on how the community came together during COVID-19 stay home order, Pullman Pride, and candidates for upcoming election. The committee recommends using Pullman Printworks to print and mail this issue. They have provided a proposal to print # of copies on mailing list plus and extra 100 for kiosks, including Spanish versions, all in color, for less than we are paying Michigan Mailers to do it in black and white with no extra copies.

Holiday Committee: No report

Pullman Pride Committee: This year Pullman Pride Scholarship committee received 5 applications. As always, they are read anonymously by a wide range of community members. Normally 2 \$1000 scholarships are awarded annually. But this year, has been "unprecedented" in so many ways. This year the committee received donations from 2 healthcare workers, Shirley, a retired nurse, and her

granddaughter Cassi, who is also a nurse, currently working in the emergency room at Cook County Hospital in Chicago. They both donated their COVID-19 stimulus checks to the scholarship fund as they recognize investing in today's youth is an investment in everyone's future. This year we are happy to announce two \$1200 scholarship recipients: Michael Ellis and Gustavo Silva, and three \$600 scholarship recipients: Anneke Dykstra, David P. Suranyi, and Nayeli Huipe.

One last positive note, another Pullman resident committed to matching Cassi's donation so that funds would be available for next year's graduating class if Pullman Pride Day did not take place this year due to COVID-19. With recent restrictions lifted by the Governor, the committee is moving forward with plans for the July 18th Pullman Pride Day. Updates on the day's events will be posted on the Lee Twp. Facebook page.

Road Committee: No report

Clean Team/Beautification Report: The Beautification Committee has received \$105.00 for bird and bat houses at the Lee Township Cemetery in loving memory of Arlene Laraway on the occasion of Mother's Day. As everything ceased due to the pandemic, we will be purchasing some of these items to work with The Linking Center to build additional Purple Martin and Bat housing. The committee will be discussing ways to raise funds for Beautification for Pullman Pride Day.

OLD BUSINESS:

Tax Collection Procedures: Treasurer Lowery reported that the tax collection procedure will be changing due to the recent pandemic. Residents will be able to mail in or drop off payments. If payments are cash they will need to be exact amount so that no change will need to be given. Residents wanting to pay with credit card can do so with a program that will cost 2.6% of the payment as a fee and they will be able to submit payments directly to the tax bank account. The Treasurer has requested that a screen be placed at the window providing more safety to those that wish to drop off payments. She also requested that a drop box be added to the office door to for a secure place for those wishing to drop off payments. Supervisor Owen will install a box for outside the door to provide pens and envelopes for those dropping off and a sneeze guard at the front window.

Fire Truck Annual Payment: *A motion was made by Owen and seconded by Galdikas to approve the annual payment for the Fire Truck in the amount of \$41,567.67. Roll call vote was taken: Yes – Galdikas, Lowery, Owen and King. Motion carried.*

NEW BUSINESS

Free Dump Day: *A motion was made by Owen and seconded by Lowery to hold a free dump day on July 18-19 (Saturday and Sunday) during the Pullman Pride. All voted "Aye." Motion carried.*

Tax Newsletter: *A motion was made by King and seconded by Galdikas to approve the tax newsletter for printing and distribution with in the July tax bills. All voted "Aye." Motion carried.*

Printing Approval for Newsletter: The Township has been using Lake Michigan Mailers at the cost of \$809.00 for printing and mailing of the township's newsletter (approximtaely 950 copies). The committee has been looking for ways to cut cost for the processing the newsletter which has included

only doing 2 publications per year and keeping it in black and white. Bids were received from Pullman PrintWorks, UPS Store and Pat's Pronto Print. The bids were as follows:

Pullman PrintWorks – Would print color copies for \$489.00 for printing and distribution and with postage cost, the total would be \$771.00. They would also provide 100 extra copies for distribution in the local kiosks.

UPS Store – Would be able to print newsletters for \$700.00 but is not able to provide bulk mail for newsletters and this would require the cost of another company for sort and mail letters.

Pat's Pronto Print- Would be able to print for \$380.00 for the newsletter but also would not be able to sort or distribute newsletters requiring the need of another company to get the newsletter mailed out.

The bids were figured on the old mailing list which was 941 residents and with reviewing and updating the newsletter list to the voter list for Lee Township, there is now 1398 residents on the list. This will increase the cost of printing only by the number of newsletters to be printed and not the rate used to print per newsletter.

A motion was made by Owen and seconded by King to use Pullman PrintWorks at the quoted per piece rate but for the new mailing list, in an amount for no more than \$1200.00. Roll call vote was taken: Yes – Galdikas, Lowery, Owen and King. Motion carried.

Land Split for 017-030-10: Land split was tabled until approval is received from MTA.

Payment of the Bills: *A motion was made by Lowery and seconded by Galdikas to approve the bills as presented with the additions in the amount of \$84,931.61. Roll call vote was taken: Yes – Owen, Galdikas, Lowery and King. Motion carried.*

A motion was made by Owen and seconded by King to adjourn the meeting. All voted "Aye." Motion carried.

Meeting adjourned at 8:22 pm.

Minutes submitted by: Jacquelyn King, Clerk